



**OYAMA TRADITIONAL SCHOOL  
PARENT ADVISORY COUNCIL (PAC)**  
15525 Greenhow Road, Lake Country, BC V4V 2E1  
(250) 870-5121  
www.ots.sd23.bc.ca

**PAC MEETING MINUTES:** December 12th, 2021 (Zoom Meeting)

**Attendance:** Shannon Cameron, Heidi Starr, Virginia Holland, Corie Robson, Victoria Thew, Michelle Woodsworth (*via Zoom*)

Start: 6:37pm

**1. Welcome:**

**1.1 Acceptance of Agenda**

**First:** Shannon Cameron

**Second:** Corie Robson

**1.2 Acceptance of Minutes**

**First:** Virginia Holland

**Second:** Corie Robson

**2 Reports from Executive Officers:**

**2.1 PAC Presidents Report** (Rebecca Leboe via Heidi)

**Grad Hoodies** – picked up.

**Raffle** – sales going strong, already past goal. Will be drawn at concert. Some parents want to purchase in person – will have numbered tickets on spreadsheet that builds on online sales. Will use random number generator to draw winner.

*Action: Need to adjust the draw time from OTS calendar – Shannon speak with Christy.*

**Student Draw Winner:** Eddie Beaumont.

**2.2 PAC Treasurer's Report:** (Virginia Holland)

**Signing Authority** – Transition still in process – information is in at the bank for processing. Michelle will be the official Treasurer once complete. Signing Authority will be changed: Roger Wong, Virginia Holland & Danielle Allingham will be removed. Michelle Woodsworth, Rebecca Leboe & Shannon Cameron will be added.

**3 Principle's Report:** (Mrs. Sue Bergen) No update

**4 Standing Committee Reports:**

**4.1 COPAC Update:** Minutes posted on AirTable. COPAC will be writing letter of support to District re: need for more spaces/schools within District. Volunteers –need criminal record checks. Discussion on whether PACs can transfer Gaming Funds to new schools (eg: new middle school). Treasurer 101 presentation will be upcoming. COPAC – social media streams now live. Pushing for faster notifications in schools re: covid exposures.



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**4.2 Hot Lunch Program:** (Heidi Starr) Up & running again. First two weeks phenomenal. Recently only two volunteers, which led to logistical difficulties. Missing supplies two weeks in a row – signage up & lock has been ordered. New year schedule tbd.

**4.3 Fundraising:**

**Sipology** – \$1130.72 - \$639 cost of tea & \$53.29 DQ Bars = \$438.15 profit.

**Bottle Drop** – January 2<sup>nd</sup> bottle drop at school, to be stored in greenhouse.

**4.3.1 Reminder of Ongoing Fundraisers:**

**Save-On GC Sale** – will look at logistics. *Action: Michelle to call Save-On.*

**5 Old Business:**

**Grade 5's** – No update

**Gift Baskets** – Generous donations & brisk ticket sales - past fundraising goal.

**6 New Business:**

**5.1 Winter Concert** – December 16<sup>th</sup> @ 1:30. Backdrop (15x19) will need to be hung - volunteers will be needed (with ladders) to assist in morning. Virginia to organize cash box & float. Victoria to bring table & tent for ticket sales. Shannon to bring artificial tree.

**Meeting Adjourned:** 8:22pm. See you January 11<sup>th</sup> at 6:30pm!