



**OYAMA TRADITIONAL SCHOOL  
PARENT ADVISORY COUNCIL (PAC)**  
15525 Greenhow Road, Lake Country, BC V4V 2E1  
(250) 870-5121  
www.ots.sd23.bc.ca

PAC MEETING MINUTES: May 17th, 2022 (In Person)

**Attendance:** Rebecca Leboe, Heidi Starr, Virginia Holland, Allison Beaumont, Katharine Russell, Corie Robson (*in person*); Michelle Woodsworth, Shannon Cameron, Victoria Thew (*Facetime*)

Start: 6:38pm

**1. Welcome & Introductions:**

**1.1 Acceptance of Agenda**

**First:** N/A

**Second:** N/A

**1.2 Acceptance of Minutes**

**First:** Virginia Holland

**Second:** Heidi Starr

**2 Reports from Executive Officers:**

**2.1 PAC Presidents Report** (Rebecca Leboe): Next meeting is AGM (June 14<sup>th</sup>) - will be voting in new Executive for upcoming year. Need nominations prior to that. *Action: Rebecca to organize nomination form & disseminate.* Heidi temporarily stepping back from social media, Kathryn to step in. *Action: Shannon create PAC Newsletter for Kindy Orientation pkgs - add Hot Lunch Recruitment piece.*

**2.2 PAC Treasurer's Report** (Michelle Woodsworth): Created Google Drive for accounting – PAC members to scan receipts & add directly in for reimbursement. Regular PAC account sitting at \$31,327.34 (received bottle funds). Big cheques out – Teachers support & classroom materials. Hot Lunch profit currently \$1322.50. PAC Gaming account at \$3,692.06. Attended Financial training - Gaming funds can be used for things such as beautification of multipurpose rooms & to reimburse PAC for appropriate things already expensed.

**Motion:** Per Robbie's request, use balance of PAC Gaming account towards student bussing for year-end fieldtrips.

**Unanimous**

**First:** Heidi Starr

**Second:** Allison Beaumont

**3 Principle's Report** (Allison for Mr. Robbie Franklin): We've had good social emotional learning this past month. Will be giving back to Community with Gratitude Tea May 26<sup>th</sup> @ 1:30. Mrs. Daniels refurbishing area around portable - PierMac donated rocks, driver delivered for free. Mrs. Daniels class completed their clay work. Grade 5 Farewell (24 participants) - PAC needs to cover some costs. *Action: Corie to speak with Christy about invites for Grade 5 Farewell.*



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**Unanimous**

**Motion:** Per Robbie's request, use portion of gaming grant (\$2,278) to pay for collective clay projects at OTS.

**First:** Allison Beaumont

**Second:** Heidi Starr

**4 Standing Committee Reports**

**4.1 COPAC Update** (Victoria Thew): No update

**4.2 Hot Lunch Program** (Heidi Starr): Need 5 volunteers for Perogy day – need to pre-boil (Corie & Katharine volunteer for 1 box). Will do free Hot Dog & Blizzard day June 24<sup>th</sup>. *Action: Hot lunch Recruitment Piece.*

**4.3 Yearbook** (Corie Robson): Volunteers have eased workload (Allison, Shannon & Victoria). Discussion around families who indicated they wanted no social media tags – in yearbook? *Action: Corie to discuss logistics further with Christy.* Usually 2 week turnaround (June 15<sup>th</sup>). *Action: Rebecca to call UBR to determine pricing.* Heidi to build post, Katharine to post to social media.

**4.4 Fundraising** (Rebecca Leboe): No update

**4.4.1 Reminder of Ongoing Fundraisers:**

**Save-On Foods** – Purchase gift card & use for groceries. Portion to PAC

**Nature's Fare** – Bring in receipts & PAC gets portion of total

**Oliver's Labels** – Portion of purchase goes back to PAC

**5 Old Business:**

**5.1 Uniforms** – Uniform sale currently on hold due to lack of inventory – run again on Spring Break? Light blue shirt order will run during Kindergarten orientation (June 9<sup>th</sup> @ 4-6).

**6 New Business:**

**6.1 Oyama Days Parade Participation** – June 5<sup>th</sup>: Candy ordered. Pool noodles will be used to make flowers. Require \$300 to purchase green streamers, coloured cardboard & OTS magnets.

**Motion:** To designate \$300 of PAC funds towards supplies for the OTS Float in the Oyama Days Parade.

**Unanimous**

**First:** Heidi Starr

**Second:** Corie Robson

**Meeting Adjourned:** 8:19pm. See you at the AGM June 14<sup>th</sup> at 6:30pm!