



OYAMA TRADITIONAL SCHOOL PARENT ADVISORY COUNCIL

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MEETING MINUTES – OTS PAC MONTHLY MEETING – TUESDAY, SEPTEMBER 12, 2023

Welcome, Land Acknowledgement & Introductions:

We acknowledge that we live, work, and play on the traditional and unceded territory of the Syilx, Okanagan People

Attendance:

Taylor Coelho (video), Victoria Thew, Melanie Anaka, Michelle Woodsworth, Corie Robson, Christa Knuff, Brianna Allard, Dan Hart, Kerry Kristy, Patsy Hewitson, Rita, Jessica Kryzanowski, Tiffany Gambell, Damian Slivinski, Jenn Slivinski, Robbie Franklin, Lua Nevill, Heidi Starr, Liz Vasseur, Jill Allingham, Breana Schulte

Acceptance of Agenda

First: Victoria Thew

Second: Melanie Anaka

Acceptance of Meeting Minutes

First: n/a

Second: n/a

Reports from PAC Executive Officers:

Presidents Report:

Vice President's Report:

Secretary's Report:

Treasurer's Report:

- Fundraisers and Hot Lunch must not run simultaneously unless discussed in advance or there is an alternative system that can be used to help keep these items separate.
- Committee Leads to communicate to Treasurer of any incoming payments.
- Receipts must be submitted via email to ots.pactreasurer@gmail.com to be processed for reimbursement. Please also hand in the paper copies
- 2023/2024 Budget Review and Approval

Motion: Approve the 2023/2024 Budget with the following amendments listed below

First: Lua Nevill

Second: Melanie Anaka

Vote: Unanimous

- Remove budget line item for social media, consensus not needed with large number of members this year who can assist in getting the word out.
- Add line item for Administration (printing, supplies, etc) – budget \$250.
- Use \$369.17 of remaining gaming grants funds to cover the majority of Greenhouse.
- Add line item for Photography – large whole school print – budget \$100.

Motion: Approve changes to signatories for PAC banking account to add Taylor Coelho, President and Victoria Thew, Vice President for signing authority

First: Melanie Anaka

Second: Kerry Kristy

Vote: Unanimous

Principal Report:

Terry Fox run September 22. New CEA hired – Michelle Trombley. Liz Switzer – going on mat leave. Christy Steele, Secretary leaving end of September. Total # of students this year is 169. District 23 focus topic for 2023 is food scarcity.

Standing Committee Reports (5 minutes each)

Yearbook: Update on Photographer & Photo Days coming up

Events & Fundraising:

Grade 5 Grad:

Reminder of Ongoing Fundraisers:

- **Winfield Return-It Centre** – Return your empties all year long under the OTS account #57
- **Save-On Foods** – Purchase gift card & use for groceries. 3% back to the PAC.
- **Nature's Fare** – Bring in receipts to Christy & PAC gets portion of total.
- **Oliver's Labels** – Use OTS Code & portion of purchase goes back to the PAC.

Hot Lunch: reviewed plan & changes for the year. are we composting properly, if not what do we need to do to make sure containers and waste are being composted; possibly look at vermicomposting. Need to start actively recruiting hot lunch chair replacement & other hot lunch committee roles by the new year to start training.

Social Media: (vacant) Rebecca Leboe is currently filling in.

COPAC: (vacant) Victoria Thew is currently filling in till vacancy filled.

Volunteer Coordinator: (vacant – need to recruit)

Grade 4: (vacant – need to recruit)

Old Business/Parking Lot:

- PAC vacancies: COPAC Rep, Grade 4 Committee, Volunteer Coordinator, Social Media chairperson
- PAC Working Calendar Review

New Business:

- Winter Concert Theme – suggested Cultures Around the World – Robbie to discuss with staff & confirmed Creekside Theatre for the show.
- Code of Ethics PAC member signatures
- Pizza by the Slice Fundraising opportunity & decisions

Motion: Approval to proceed with Pizza by the slice on alternate weeks of hot lunch

First: Heidi Starr **Second:** Kerry Kristy **Vote:** Unanimous

- October 20 – OTS Oktoberfest fundraiser at Woody's Pub. The team will begin looking for silent auction donations and volunteers to help organize the event.
- Gaming Grant: PAC needs to start thinking about ideas on how to use gaming funds this year; refer to the guidelines that were emailed.

Round Table:

- PAC to purchase recycle bins for each classroom to start collecting empties that we can return for refunds to go towards our bottle drive profits.

Agenda items for next meeting:

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Meeting Adjourned: 9:15 pm.

Next meeting date: 6:30pm Tuesday, October 10, 2023