



## OTS PAC AGENDA

Tuesday, November 20, 2018

1. Welcome – introductions of PAC, teacher representative and parents
  - Acceptance of the agenda – Virginia accepts and 2<sup>nd</sup> - Roger
  - Acceptance of previous meeting minutes – Rebecca and 2<sup>nd</sup> – HeidiQuick introductions around the table

**President:** Roger Wong

**Vice President:** Currently Vacant

**Treasurer:** Virginia Holland

**Secretary:** Rebecca Leboe

**Members at Large:** Tara Levere, Heidi Starr

**Hot Lunch:** Danielle Allingham

**Uniform Committee:** Wendy Malmkvist

**Fundraising Committee:** Currently Vacant

**Gr 6. Yearbook Committee:** Ashley Brain

**COPAC Representative:** Currently Vacant

2. Reports from Officers
  - PAC President's Report – Roger Wong
  - Treasurer's Report – Virginia Holland
3. Principal's Report – Mr. Luke Campbell
4. Ongoing Business
  - Uniforms -
    - i. More questions about where the turner fund originated.
      1. How much is needed? Is it an annual thing?
    - ii. Trying to get Larry to help complete all the uniforms. Monica says Larry has said that he is quitting but has committed to stay and get our order fixed. We do have a secondary contact there should he disappear before we complete.
      1. There was a minimum required for the gym shirts and shorts. We have finally reached that minimum, so those orders have gone in now to be printed and should be sorted and bagged on Thursday and is supposed to pass them off to us at on Friday.
      2. Polos and hoodies are still missing.
      3. We are unable to receive a report from Brand alliance about who is missing what.
      4. It has been requested that Brand Alliance kill the online link so that ppl can no longer order. The request has been sent to parents not to purchase anything further.
      5. Discussion about sending an online link/form to all families asking them to help us figure out what is missing.
      6. Sourcing new quotes from numerous different companies. Discussion around Cambridge and Lands End and other suppliers. Issues of supplies, sizes, colours etc. Cast a out a new to see what was available out there. Wendy is now requesting samples to check quality etc.
  - Bathroom Stall Quotes Update

- i. Working with Titans Printing, biggest concern was the images/words being picked off. Have brainstormed ways to make things stay nice for as long as possible. Suggestion is to Vinyl wrap the entire door. He will do it for \$400 total and will wrap 2 doors in each bathroom. That leaves \$100 to pass along to Shannon Daniels to do some enhancements. Should be done right away, before Christmas.

5. Standing Committee Reports

- Winter Concert (Dec 6, 2018) and the Winter Concert Basket Fundraiser: establish our timeline for getting themes out to classrooms and which classrooms are going to get which theme.
  - i. Notices went out this week.
  - ii. Baskets are in each classroom
  - iii. Monday night, decorating at the hall and assembling the baskets.
    1. What is the best way to get the info out to families? It is decided we will email and include the link to the FB group, in hopes that the FB page will grow and become more useful.
    2. Can the link for hot lunch etc be included in the news letter and include it on the monthly newsletter?
  - iv. Night of the concert we need someone to clean up after the concert. We will find out about who has use of the hall. Are we able to clean up on Friday after the concert or does it need to be Thursday night after the event?

6. New Business

- Hot lunch – the orders are going through etc, but there is struggle with the little people helpers. Some students end up missing meals etc.
  - i. It is probably because all the older grades are in volleyball. Unfortunately, the younger grades, as helpful as they are, they are causing issues.
  - ii. Can there be a reward for student help?

BCCPAC registration due. Apparently, we have never done it. Rebecca will find out about it on Saturday at the COPAC training.

7. Important Dates

- Next PAC MEETING Tuesday, February 5<sup>th</sup> in the Library
- Winter concert Dec 6, 2019
- COPAC Parent Conference – November 24<sup>th</sup> (Registration required)

8. Adjournment at 7:20pm – Thank you for coming – hope to see you next month!