



## OTS HANDBOOK

### Welcome to Oyama Traditional School!

Citizenship • Responsibility • Respect

Please take the time to review the information in this handbook. The handbook outlines all of the important policies and procedures of the school and gives clarification to the expectations for parents, students and staff members. I look forward to meeting you and working with you. If you are a parent who has a child enrolled at another school but are wondering whether Oyama Traditional School might better meet the needs of your child, I encourage you to arrange to contact the school to schedule a tour.

If you have any questions, please call me at the school at (250) 870-5121 or send me an email at [robbie.franklin@sd23.bc.ca](mailto:robbie.franklin@sd23.bc.ca).

Respectfully,

Robbie Franklin  
Principal  
Oyama Traditional School

## Table of Contents

Oyama Traditional School Staff .....	3
School Hours .....	3
Parents as Partners .....	4
Parent Advisory Council .....	4
Volunteers.....	5
Reporting to Parents .....	5-6
Communication .....	7
Attendance .....	8-9
Uniform Policy .....	10-11
Behaviour .....	12
Code of Conduct .....	13-14
Special Medical Concerns .....	15
Nut Aware .....	15
Supervision of Students .....	16
Online payments for school expenses .....	17
School Supplies/Cultural Fees .....	17
Activities .....	18-19
Student Awards .....	20
Student School Programs .....	21
School Calendar for the Year .....	22
Events and school activities .....	23
Staff coaching and committees .....	24

**Oyama Traditional School Staff  
2022-2023**

Principal	Mr. Robbie Franklin
Administrative Assistant	Ms. Christy Steel
Grade 4/5	Mr. Bradley Reiben
Grade 4/5	Ms. Lori Day
Grade 2/3	Mrs. Tammy Gleboff
Grade 2/3	Mrs. Shannon Daniels
Grade 1/2	Mrs. Katherine Hewitson
Grade 1/2	Mrs. Lory Penner
Grade K/1	Ms. Laura Easton
Grade K/1	Ms. Kerstyn Stewart
Library Assistant	Mrs. Teresita Smithman
Teacher/Librarian	Mrs. Angela Allen
Learning Assistance	Mrs. Marisa Andrews
CEA	Mrs. Dawn Jones
CEA	Mrs. Leah Kotanko
CEA	Ms. Elizabeth Switzer
CEA	Miss. Haylie Steel
Resource Teacher	Mrs. Lenora Manuel
Counsellor	Mrs. Kelli Cook
Aboriginal Advocate	Ms. Aimee Edwards
Speech Therapist	Ms. Cheryl Elsworth
Custodian	Mr. Dylan Cahill

**School Hours**

All Grades (K – 6)	8:25 a.m.	Welcome Bell
	8:30 a.m.	Classes begin
	11:15-12:10 p.m.	Lunch
	1:20-1:35 p.m.	Recess
	2:30 p.m.	Dismissal
School Office:	8:00 a.m. – 3:00 p.m.	

## **PARENTS AS PARTNERS**

Studies show that when parents actively support their children's learning, their children get better grades, develop a more positive self-image and are more likely to graduate from high school and go on to higher education.

At OTS, parents are expected to support their child's learning and the school philosophy by adhering to the homework policy, uniform policy and ensuring their child attends school on time, regularly. Parents are also encouraged to support the school and their children by participating on the PAC (Parent Advisory Council), the SPC (School Planning Committee) or as a volunteer. Regular communication between home and school creates an optimum learning environment for all children.

### ***The OTS Parent Advisory Council***

- The OTS Parent Advisory Council (P.A.C.) meets throughout the year. Please check the calendar for times.
- It is an organization of parents who are dedicated to the education and well-being of children.
- Its primary mandate is to promote effective communication between home and school, play an advisory role to encourage parents to participate in educational activities and decision making, to strengthen the role of families in education and schooling, and to foster meaningful parent participation.
- All parents and guardians of students at Oyama Traditional School are members of the Oyama Traditional School Parent Advisory Council and are encouraged to attend the meetings.
- The Oyama P.A.C. is involved in various fund-raising activities during the year, including a Hot Lunch Program.
- The Hot Lunch Program runs Fridays. Parents order and prepay for meals which are delivered to classrooms. Order forms are sent home on a monthly basis. Dates and procedures must be followed, and there is no extra food available on the day.

Members of the OTS PAC Executive, occupying a variety of roles including as President, Vice-President, Treasurer and Secretary will be announced in September and communicated to all parents in the school newsletter.

The OTS PAC also maintains a Facebook page for parents. Parents are expected to use good digital citizenship when commenting on this page as it is a reflection of the school. If parents have issue with a school district employee they must contact the principal as a first step, and not make comments about an employee on Facebook.

## **VOLUNTEERS**

Parents and other visitors are welcome to the school. An important aspect of OTS is the teamwork between staff and volunteers in our school. Teachers and the principal schedule volunteers in the classrooms and throughout the school. We are lucky to have the support of many different volunteers in many aspects of school life, which enriches the program we can offer to the students. All volunteers are valued – whether you can give an hour once in a while or whether you are available for a regular commitment we appreciate all the help that we get!

All visitors must report to the office to sign in on arrival and sign out upon leaving. Visitors must follow all emergency procedures if present in the building during an emergency.

Prior to working with students, all volunteers must undergo a Criminal Records Check. Drivers also need to complete paperwork and provide a copy of their insurance and driver's license. See the secretary at the school for the correct forms.

## **REPORTING TO PARENTS**

The following information is copied from the Ministry of Education website (as of Spring, 2017).

### **Interim Student Reporting Guidelines for Grade K-9**

During the school year, Boards of Education must provide parents of students with a minimum of five reports describing students' school progress. Rather than focusing on formal and informal reporting to parents, reporting will be timely and responsive throughout the year, following district policies and procedures.

Reporting must include a written summative report at the end of the school year or semester.

### **Grade K-3**

Reports to parents will provide information about students' progress in relation to the learning standards of the curriculum.

### **Summative reporting for Grades K-3**

At the end of the school year, Boards must provide a written summative report to parents. Summative reports will use descriptive written comments that address the student's progress in relation to the learning standards of the curriculum in all areas of learning as set out in the Required Areas of Study Ministerial Order.

Summative reporting will also include student self-assessment of core competencies, with teacher support.

## Grades 4-9

Reports to parents will provide information about students' progress in relation to the learning standards of the curriculum.

### Summative reporting for Grades 4-9

At the end of the school year or semester, Boards must provide a written summative report to parents that address the student's progress in relation to the learning standards of the curriculum in all areas of learning as set out in the Required Areas of Study Ministerial Order. Board policies and procedures will determine the use of letter grades on summary reports. Boards will provide letter grades to parents upon request.

Summative reporting will also include student self-assessment of core competencies, with teacher support as appropriate for the student.

At Oyama Traditional School, in addition to communicating student learning to parents through summative end of year or end of term reporting, there are two other opportunities for parents to connect with teachers to discuss student learning. One is a "meet the teacher" evening held towards the end of September, in which parents can then schedule follow-up parent/teacher conferences in October, and the other are parent/teacher conferences (aligned with early dismissal days) in late January or early February.

Parents are asked to contact the teacher with any questions or concerns. Either the teacher or parents may request an appointment. Remember that 'reporting' can take many forms: phone calls, notes, or after-school conversations at any time throughout the year. Frequent communication between home and school is always welcome, and very important.

## COMMUNICATION BETWEEN HOME AND SCHOOL

### 1. *Contacting your child's teacher*

If you have a question or a concern regarding your child, please contact your child's teacher.

This can be done by

- writing in your child's agenda,
- sending a note,
- phoning or
- leaving a message at the office.

In the case of a more involved issue, an appointment must be made. Appointments made in advance are the most efficient way to raise concerns or questions with your child's teacher. While sometimes it is possible to drop in to see the teacher, usually they will be busy meeting the needs of the whole class, and therefore appointments, phone calls and emails work best.

### 2. *Contacting the Principal*

If you have questions or concerns that you would like to discuss with the principal directly, please either call to make an appointment or email at [Robbie.franklin@sd23.bc.ca](mailto:Robbie.franklin@sd23.bc.ca). If the concern or issue is one dealing with your child's class and/or teacher, the teacher should be contacted first. Then if the issue cannot be resolved, the principal should be contacted.

Written communication to provide families with school information will be issued throughout the year. Please take the time to read them, discuss them with your children, and keep them handy for future referral.

- Each month a school newsletter is sent home which gives information on events that have taken place, events that are about to happen and interesting news about our school community.
- Letters are also sent home advertising special events and field trips. Often reply slips are attached and we ask that you send back reply slips as soon as possible.

## STUDENT ATTENDANCE

Regular attendance and being on time are two key factors in ensuring success in school. Students who attend regularly and on time develop strong bonds with their teachers and their peers and feel less stress about being on top of workload. Equally, students learn important lessons about responsibility that serve them well through high school and their entry into the workplace.

### **Be On Time**

Many important facts, upcoming events and the shape of the day are discussed first thing in the morning; information that cannot be easily relayed to a late arrival and therefore it is extremely important that students do not miss these vital pieces of information. ***Students who are late are required to report to the office before going to class and should either be signed in by their parent or bring a note excusing their lateness.*** Please make sure that your child leaves home in adequate time to arrive at school by 8:25am.

### **Be Here**

Students who miss school for extended periods of time miss many skills, concepts, and other learning outcomes that are difficult to learn on their own while on vacation. It often takes many weeks for the student to 'catch up'. Consistent attendance helps children gain the full benefit of the traditional program, which is structured and sequenced. Absences for any reason other than illness are discouraged. It is recommended that parents schedule vacations that coincide with school vacation periods. If parents choose to withdraw their children for vacations during regular instruction time it will be the responsibility of the parent to meet with the teacher when the child returns to school to ensure that the missed skills are communicated and that the parent addresses these skills with their child. There is no expectation that teachers provide work for students who are absent from school for family vacations.

If your child is ill or absent for important reasons, please phone the school absentee reporting system, (250) 870-5121 to let us know of the reason and duration of the absence. If the secretary is not available, please leave a message on our answering machine.

Students who are absent for illness over an extended period are referred to the school district's Hospital Homebound program which supports these students with work and their re-entry to school.

### **"Safe Arrival Program" using the School Messenger APP"**

To ensure the safety of our students, we have a "safe arrival program". Absences can be reported in advance for the school year. On the day of the absence however, absences cannot be reported after the school's cut-off time. The cut-off time is determined by the school and may vary. If SafeArrival tells you it is past the cut-off time for reporting absences for the current day, you will need to contact the school directly.

## Reporting an Absence

Follow these instructions to report an absence using SafeArrival:

REPORT AN ABSENCE



1. Select .
2. Be sure to enter your selections for all of the requested items:
  - Select which student will be absent.
  - Select the type and reason for the absence.
  - Select the date(s) and any time(s) of the absence.

If the **Send button** is not activated, it means you've missed something.

3. Click **Send** to report the absence.

## UNIFORM POLICY

At Oyama Traditional School uniforms are mandatory. We believe uniforms create a sense of belonging among the students, which builds school spirit and discourages competition based on clothing.

It is the responsibility of the parents to ensure that students attend school wearing the entire uniform in a neat and presentable manner and that the garments are kept clean and in good condition. All uniform items **must be labeled** with the child's name.

Staff will monitor adherence to the dress code on a daily basis. ***Students not adhering to the uniform policy will be given reminders to take home. Students who repeatedly fail to adhere to the uniform policy will have their parents contacted by the principal to resolve the issue.***

### Uniforms

School uniforms consist of the students' choice of uniform items as outlined in the supplied catalogue. An OTS logo'd top with navy bottoms must be worn daily in the classroom. The logo'd shirts are available in light blue, red or navy and students are permitted to wear the colour of their choice. **School shirts must not be covered up by non-uniform sweatshirts or sweaters in the classroom.** An OTS crested hoodie, or pullover is acceptable in the cooler weather. As some uniform tops are made of 100% cotton, and sometimes shrink up especially on taller intermediate students, children may wear a plain undershirt and have it showing below their uniform top if it is in uniform colour only (light blue, navy blue, or red). Students in grades 4 – 5 must change for P.E. Students **are not allowed** to wear the grey logo'd P.E. tee shirts in the classroom; only in gym class.

### Uniform Items:

#### Bottoms

- Navy 100% cotton non-stretch pants or navy blue "jeggings" with a button front and pockets but **NO jeans**. Navy or white tights may be worn with a skort, tunic or skirt. Note that tights may only be worn if accompanied by a skort, tunic or skirt.
  - Tunics and skirts must be of an acceptable length.
- \*\*please note—ripped or faded cotton bottoms must be replaced immediately.

#### Tops

- OTS Logo'd light blue, navy, or red short or long sleeved golf shirts
- OTS Logo'd hoodies (pullover or zip-front)

**Field Trips:** Students are required to wear school uniform on field trips, unless otherwise stated on the field trip form. This may be regular uniform or may also be more appropriate to the type of field trip – for example, gym strip to a sporting event.

### Physical Education

Gym strip is mandatory for students in grades 4-5 and will consist of:

- OTS grey logo'd gym shirt
- OTS Cambridge navy shorts

***Please remember that gym strip, yoga pants, sweatpants and jeans are not acceptable classroom wear.***

### **Accessories & Footwear**

Socks and tights worn with skirts, shorts or tunics must be in the school colours of solid navy, light blue, red or white. Outdoor footwear must be safe for the playground. Flip-flops and high heeled sandals are not considered appropriate footwear for school. Non-marking indoor footwear must be worn in the classroom and gymnasium.

***Please note: The following accessories are not acceptable for classroom wear:***

- No hats including baseball caps
- scarves of any design (acceptable outerwear)
- large earrings are not permitted in the classroom, during P.E. classes, or on the playground during school hours due to safety reasons
- large bulky necklaces or bracelets
- Only stretch material "jeggings" with pockets, and a button may be worn. Students may not wear tights. Jeggings must be navy blue (not denim like in their appearance, i.e. with tawny stitching or a faded appearance)
- No black pants may be worn.
- No jeans may be worn.

**Exceptions: Spirit Days** are celebrated from time to time. On these days' students will be given a theme to dress to, from simply a non-uniform day to a variety of fun themes, as decided by the Leadership group. At least a weeks' notice will be given.

### **Uniform Sales**

Uniform items will be available throughout the year from the supplier, Cambridge Uniforms. The purpose of having a uniform supplier is to ensure that all students are equal and are not discriminated against for clothing issues as well as ensure consistency in style, quality and colour.

**All students are required to wear only uniform logo'd tops from the designated supplier.** Solid navy bottoms are mandatory.

***Suggestions for minimum weekly clothing requirements are three tops and bottoms.***

### **The Turner Fund**

The money in this fund is to subsidize families requiring financial assistance for the mandatory school uniforms. If you wish to apply for financial support, please contact the principal. Applications are dealt with in a highly confidential manner.

### **Used Clothing**

The school has a recycling bin for gently used uniform items. Please feel free to donate to this bin or trade when students grow out of their uniforms and need a new size. The cost of an used uniform item is \$3.00 each.

The OTS logo is the property of Oyama Traditional School and may not be used by any person or company without the express written permission of the OTS Principal.

## **BEHAVIOUR AT OYAMA TRADITIONAL SCHOOL**

Our goal is to provide a safe and purposeful learning environment for all students. Based on traditional school values of respect, commitment, family and integrity, staff and parents have developed a set of expectations for student behaviour. It is expected that students consistently display well-defined standards of behaviour with a strong emphasis on respect, honesty, courtesy, self-discipline, integrity, responsibility and citizenship.

Class discussions, whole school assemblies and direct one-to-one conversations will be used to ensure the children and parents clearly understand the expectations.

The following page shows our matrix of expected behaviours, based on our three foundations – Citizenship, Responsibility and Respect. This is always a work in progress, and staff and the PAC review it during the year. We welcome your input.

Following this is our code of conduct. At the centre of our beliefs is the hope that we support children to learn from their mistakes and to develop empathy for others.

The Oyama Traditional School discipline policy incorporates the policies and procedures outlined by S.D. #23 Policy 455 and 455 (R). Parents may at any time receive a full copy of these policies by asking at the school office or by visiting the school district web page, [www.sd23.bc.ca](http://www.sd23.bc.ca).

# Oyama Traditional School

## Code of Conduct

A school's Code of conduct is established to help maintain a safe, caring and orderly environment for learning.

### **School Rights & Responsibilities**

Some of the things we expect at our school include:

- Showing good manners;
- Respecting self, others & property;
- Giving best effort at work & play;
- Making safe choices;
- Honesty;
- Punctuality in attendance;
- Using appropriate language;
- Following school guideline's and
- Showing responsibility and leadership

Our school has identified "Rights and Responsibilities" for all students and "School-Wide Expectations". These are the foundation of our Code of Conduct and are taught to all students and posted on our website.

While most members of our school community conduct themselves in a positive and responsible manner, violations of our school's Code of Conduct may occur. A variety of strategies will be used to deal with incidents that occur-severity of the incident, frequency of infractions, and student age/maturity are considered when determining appropriate disciplinary action. Special consideration may apply to students with special needs who are unable to comply with expectations due to having a disability. Whenever possible and appropriate, consequences will be restorative rather than punitive.

Oyama Traditional School promotes the values expressed in the BC Human Rights Code respecting the rights of all individuals in accordance with the law – prohibiting discrimination based on race, colour ancestry, place of origin, religion, marital status,

family status, physical or mental disability, gender or sexual orientation. Behavior or communication that discriminates based on any of the prohibited grounds listed will be treated seriously by our school.

## **SPECIAL MEDICAL CONCERNS**

Please let us know if your child has any special health problems. If a student requires prescribed medication during school hours, the procedure outlined below must be followed:

1. A Medical Alert Planning Form and a Request for Administration Form must be completed and returned to the office. This must be done on an annual basis. The Request for Administration of Medication needs to be signed by the child's physician.
2. Student medication must be kept at the office.

**Please keep us informed if there are any changes to your child's medical condition or if there are any incidents/occurrences outside school time that we need to be made aware of.**

### **Head Lice**

Please notify the school if your child has head lice. Treatment information is provided by the school. **Please note that the presence of head lice does not reflect on cleanliness, parenting or income of a family. Anyone can get them.** Head lice is spread easily through schools and childcare centers. Children's heads often touch when playing together or working on projects. Students often share or trade personal items such as combs and may store coats and hats close together.

### **Communicable Diseases**

Please report any communicable disease to the Public Health Nurse and the school. While the responsibility for providing medical information and controlling the spread of a communicable disease belongs to the Health Unit, the school may insist with the dissemination of information to staff, students and parents. Both the school and the Public Health Unit need to know about measles, mumps, chicken pox, etc.

### **NUT FREE**

Within our school community there are students who have a potentially life-threatening allergy (anaphylaxis) to foods, predominantly to peanuts and nuts, such as cashews, walnuts, almonds, pistachios, pecans, hazelnuts and spreads such as nutella.

We feel that the best way to reduce the risk of accidental exposure to these students is to respectfully ask for the cooperation of the parents/guardians within this school to avoid sending peanut butters or products with peanuts or nuts listed in the ingredients with your child, either for snack or lunch, or if arrangements have been made with the teacher to send treats into class.

If your child accidentally brings products with nuts or peanuts, they will be asked to eat them at a designated table and will then be asked to wash their hands.

## **SUPERVISION OF STUDENTS**

<b>Before School:</b>	A staff member will be on duty from 8:10-8:25 a.m.
<b>Lunch Time:</b>	Two Adult Noon Hour Supervisors will monitor students' behaviour in the classroom and on the playground at lunch.
<b>Recess:</b>	A staff member will be on duty from 1:20-1:35 p.m.
<b>After School:</b>	A staff member will be on duty from 2:30-2:45 p.m. Students still on the grounds at 2:45 p.m. are expected to report to the office

### ***Lunch Time Expectations***

Students who eat a nutritious morning snack and lunch stay focused longer during the school day. Please be sure to include fruit and vegetables in the food that you send to school and keep treats to a minimum. Also, please be aware of school-wide or classroom alerts concerning food allergies. As you will have read in this handbook, our school is Nut Aware, and we ask that you avoid sending products containing nuts to school with your child.

While waiting in their classrooms, students are expected to:

- Not share/trade food
- Tell the supervisor if they have inadvertently brought nut products to school so that alternate arrangements can be made for them to eat outside the classroom.
- Not throw out whole apples, oranges, etc. These should be taken home if not eaten.
- Clean up their own desk area and wipe off their desk after they have finished eating

Students who repeatedly violate lunchtime expectations will be removed from the class to eat in an alternate area.

## **EMERGENCY PROCEDURES**

Throughout the year we conduct a number of drills to cover fire, earthquake and lockdown emergencies. Students are prepared for these drills by their classroom teacher and are expected to behave to the high standards. Adults who are visiting our school are also expected to follow all emergency procedures.

In a major local emergency, such as an earthquake, schools will remain open until all students have been released to a parent or authorized person.

## ONLINE PAYMENTS FOR SCHOOL EXPENSES

For SAFETY and EFFICIENCY reasons, we want to reduce the amount of cash & cheques coming into our school therefore we are continuing to offer ONLINE payments for all student related fees.

Please take 5 minutes to register.

### Here's how:

Step 1: Go to this website:

<https://centralokanagan.schoolcashonline.com>

Step 2: Register by selecting the "Get Started Now" and following the steps.

Step 3: After you receive the confirmation email, please select the '[click here](#)' option, sign in and add each of your children to your household account.

✓Convenient    ✓Safe    ✓Secure

## SCHOOL SUPPLIES/CULTURAL FEES For the 2022-2023 School Year

Oyama Traditional School provides school supplies for students through our supply purchase plan. By purchasing supplies through the school, your child is provided with all the necessary materials (and more!) for the entire school year. Materials are purchased through our School District at bulk educational prices, which ensures that parents are getting the best deal possible. All students pay a cultural fee which covers the cost of various performances at the school throughout the year.

Students in Grade 1 through 6 also receive agenda books which help develop timemanagement and goal setting skills and include important school routines and information. The agenda is an excellent means of maintaining effective home-school communication and its use is incorporated into our homework policy.

<u>Grade</u>	<u>Supplies</u>	<u>Cultural</u>	<u>Total</u>
K-5	TBA	TBA	TBA

Cheques should be made payable to Oyama Traditional School. Payment for supplies is due before the end of September unless previously arranged with the office.



## ACTIVITIES

### OTS House system

As part of our Traditional School philosophy, students are placed in houses, with siblings placed in the same house. Working with their house teaches students to work cooperatively, to support others in a variety of endeavours, and exhibit the qualities we value as a school – *citizenship, responsibility and respect*. Our house names are:

**Red /Heart, Yellow/Sun, Green/Land, Blue/Water**

Within the house system students work on team games, spirit activities and collect house points which are collected towards term and the end of year house winners whose names are engraved on the House Team plaque.

### Leadership

#### House Team Captains:

Each House has House Team Captains, who help at weekly House Team games, and also with tallying House Points and participating in House Team assemblies.

### Spirit Days

Each month we have a Spirit Day where students do not wear uniform but instead dress on a given theme. There are often prizes and other events. The themes of the Spirit Days chosen through an application process – any group of students interested in completing an application are allowed to do so and if successful help organize the fun lunch hour activities surrounding the spirit day.

### Fine Arts

We believe many academic skills are enhanced through music, dance, art and drama. Teachers with specialities in these areas will be delivering the curriculum in the intermediate grades. The music program includes a Primary Choir.

### Athletics

Oyama Traditional School believes in promoting an active, healthy lifestyle. Our physical education and athletics program enable students to develop skills and a level of excellence in a sequential manner. Students are encouraged to join our school teams and participate in lunch hour activities. We may have the following school teams: Volleyball, Cross Country Running, Basketball, and Track & Field.

### **Clubs and Exploratory Learning Electives**

At OTS we believe it is important to offer students other opportunities to discover their interests, passions and strengths. The dedicated staff and volunteer parents in the community devote a great deal of their out of class time to support and enrich our students' experience at school. Clubs and Exploratory Learning Electives are based on the interests and availability of teachers and volunteers, but have included such things as Lego Robotics, Little Bits circuitry design, computer coding, construction challenges, cooking, gardening, knitting, paper mache, scrapbooking, printmaking, water colours, puppet making and film making.

Parents who are interested in running a club or helping with an exploratory block should contact the school.

## STUDENT AWARDS

### House Points

Students are awarded house points for a variety of things, from good work to acting in accordance with our values of Citizenship, Responsibility and Respect. All house points are added to a cumulative house total and a prize is awarded to the house at the end of the year. From time to time awards are made to individual students, both randomly from picking names from house points, and for students who have accumulated the most in each class.

### Terrific Kids Awards

The Kiwanis Club Kids program is promoting character development and good citizenship. They do this through the Terrific Kids Award program. The Kiwanis Club has teamed up with Oyama to honour the students at our school who display the following qualities: **Thoughtful, Enthusiastic, Respectful, Responsible, Inclusive, Friendly, Inquisitive, Capable, Kids!** (Terrific Kids!)

Certificates and prizes are awarded at our monthly whole school assemblies. We thank the Kiwanis Club for supporting this program and including our school.

## SCHOOL SUPPORT PROGRAMS

The school has a number of support personnel and/or to assist with areas of identified concern, such as:

- **a Learning Assistance Teacher** who provides intervention strategies and additional programming for students identified as having some learning difficulties. Math and Language Arts are the main focus on the Learning Assistance program.
- **Certified Education Assistants (CEAs)** who are assigned by the district to work with designated students.
- **One to One Reading**, a program is run by parent volunteers in coordination with the school staff. Students who need one-on-one time to gain confidence in their reading or who need a little coaching, meet with a trained parent 1-3 times a week for about 20-30 minutes.
- **an Indigenous Support Worker** who is assigned to work with Indigenous students on one half day 2x per week
- **a Counselor** who assists students experiencing difficulty. Students can be referred to the counselor by the classroom teacher or parents directly. Our counselor is available one day a week
- **a School-Based Team** which examines ways to provide the best learning environment for the referred student and to support the referring classroom teacher. The School-Based team composition changes with the needs of the student, but may include the principal, the classroom teacher, Learning Assistance teacher, counselor, speech/language pathologist and parent.
- **a variety of services from the school district, including:**
  - Speech/language services
  - Public health nurse

## OTS 2022-2023 Calendar

<b>Month</b>	<b>Day</b>	<b>Event</b>
September	6	School opens - Early Dismissal 11:00 am
	15	PAC Welcome back barbecue 4:30-6:30
	23	Terry Fox Run
	TBA	Individual Photo Day
	30	National Day of Truth and Reconciliation
October	5&6	Early Dismissal 12:30pm - Parent/Teacher Conferences
	7	Administrative Implementation Day - No Classes
	10	Thanksgiving - No Classes
	20	Individual Picture day
	21	Teacher Professional Day - No Classes
November	11	Remembrance Day - No Classes
	21	Retake Picture Day
December	1	1st Term Report Cards to go home
	8	Winter Concert
	16	Winter Vacation begins at 2:30pm
January	2	Statutory Holiday - School Closed
	3	School re-opens after Winter Break
February	2&3	Early Dismissal 12:30pm – Parent /Teacher Conferences
	17	Teacher Professional Day - (Support Staff in-service)
	20	Family Day - School Closed
March	9	2 <sup>nd</sup> Term Report Cards to go home
	17	Spring Break begins at 2:30pm
April	3	School re-opens after Spring Break
	7	Good Friday - School Closed
	10	Easter Monday - School Closed
May	22	Victoria Day - School Closed
June	28	3 <sup>rd</sup> Term Report Cards to go home
	29	Last Day of school for students
	30	Administrative Day – No Classes



