

**OTS PAC MEETING
MINUTES
October 16, 2018 At the OTS Library**

In attendance:

Roger Wong, Rebecca Leboe, Heidi Starr, Olivia Dueck, Kerry and Justin O'Brien, Ashley Brain, Angela Stienstra, Michelle Woodsworth, Tracey Austin, Tara Levere, Luke Campbell, Virginia Holland, Marisa Andrews, Danielle Allingham, Rita Love, DAVIS Steigenberger, Jillian Wong, Wendy Malmkvist

6:04pm

1. Welcome:

- a. Acceptance of June Meetings Minutes - First: Heidi Starr Second: Rebecca Leboe
- b. Acceptance of agenda – First: Virginia Holland Second: Jillian Wong

2. Standing Committee Reports

a. Uniform Committee:

- i. Formation of a Uniform Committee! To be headed up by Wendy Malmkvist. She will be in contact with Monica regarding what has been done in the past regarding research for a new uniform supplier.
- ii. Wendy Malmkvist will also keep an eye on the used uniforms, ensuring they are washed etc.
- iii. Turner Fund has received several applications this year. There appears to be some confusion as to where the fund originated, and Jillian will follow up with the Turner Family to see if they have any further information. The Turner Fund is a PAC funded account which helps families in need with the cost associated with purchasing uniforms required for students.

b. Fundraising Committee:

- i. Looking for parents who are interested in helping fundraise for the PAC moving forward.

c. Yearbook Committee:

- i. Description of how the yearbook has run in previous years, with two parents, one collecting and sorting images and the second putting everything into the yearbook format for printing.
- ii. Suggestion made that this year we only do a year book including the Grade 6s as there has been no parents volunteer to help take on the project and Tracey, who has done it in previous years, no longer has children at OTS.
- iii. Decision that Ashley Brain would take on the Year Book with the understanding that the format will be changed to only include the Grade 6s.

d. Hot Lunch:

- i. Update from Danielle Allingham. We have have started a trial period with a new online ordering program. It is free for the first 3 months and then should cost between \$250-\$350/year to run after that.
- ii. There is still a time-consuming part of printing off all the labels for each meal.
- iii. Have decided rather than running the recycling program, which students lost interest in after a while, to use biodegradable cups etc. Originally purchased through the Wholesale Club in Vernon, we will also explore options through Sysco.
- iv. Looking for someone who will be willing to take over the hot lunch program once Danielle's kids are no longer at the school. Discussion around possibly using more (or all) restaurants simply for ease of the program, so that the program can continue to run.

e. COPAC:

- i. Looking for a parent to represent OTS at the Central Okanagan PAC meetings which are held at the new Hollywood Rd location on the 1st Monday of every month.
- ii. Also – a reminder about the COPAC Parents Conference on November 24th at 9am.

1. Join us for a full day of great speakers and information that will help you create your best year ever in your school community! Free breakfast, lunch, and childcare provided.
Workshop Topics Include
Drug Awareness // PAC 101 // Mental Health // Treasurer 101 // New Curriculum // Freshgrade // Bylaws & Constitution // Social Media Awareness
And many more informative topics that will help you and your child(ren) navigate through the school years!

3. Treasurers Report:

- a. Central Okanagan Bursary and Scholarship (COBSS) Winner for 2018 was announced.
- b. Virginia (Treasurer) suggested that we up the amount we give COBSS from \$500 to \$1000, which she has included in the budget for the year.
- c. Discussion around what happened to the school in Kelowna losing a large sum from their PAC account. It was confirmed that 2 signatures are required for all cheques etc from the OTS PAC account. If any parents have any questions or concerns, Virginia welcomes them to come and chat with her and look over the books.
- d. MOTION to accept the budget as presented: First: Heidi Starr, Second: Tara Levere

Draw For Westjet Winner! Congrats to Desmynn Buse for selling the winning ticket to SIMON LUTSENKO!

Class to win the Pizza Party: Mrs Daniels
Most Tickets Sold (Student): Winter Starr

4. Principals report

OTS PAC Principal's report October 16th

- Smooth start up.
- PAC welcome back BBQ was well received.
- Parent teacher interviews went well.
- Volleyball is starting.
- Winter concert theme is Canada.
- Marissa Andrews is now three days a week in learning assistance.
- Inquiry club starting
- Dance team meeting Fridays.
- Implementation day went well

Common beliefs around learning among the staff

- Learning must be meaningful and relevant.
- Learning is individual and unique to each person.
- All learners needs (Social, Emotional, Personal and Physical) must be met for learning.

5. Ongoing Business:

- a. We have been wait listed on our request for the artist program which allows for an Artist to come and spend time with the students.
- b. Welcome Back Barbeque – record turn out with over 350ppl attending.
- c. Bathroom Stalls – Heidi Starr is heading up a project to decor each of the bathrooms with inspirational quotes. Quotes/Images are being collected for approval. Mrs Daniels has kindly offered to help with her Cricket with pictures etc to help enhance the appearance as well.
- d. Christmas Baskets – because of some smaller classes, some of the classes will team up to create the baskets. Each basket will have a parent to oversee it, to ensure there is no duplication etc. We still need two more parents – one from the Dad's Basket and one for the Family Game Night Basket. Donation cut off will be November 30th.

Here is the list:

Mrs. Cahill - Coffee/Tea/Chocolate Basket (*Parent: Kathrine Russell*)

Mrs. Penner - Craft Basket (*Parent: Michelle Woodsworth*)

Mrs. Daniels - Craft Basket (*Parent: Michelle Woodsworth*)

Mrs. Gleboff - Coffee/Tea/Chocolate Basket (*Parent: Kathrine Russell*)

Mrs. Dean-Veerman - Dad's Basket

Ms. Herzog - Dad's Basket

Mrs. Leboe - Family Game Night

Mr. Baines - Spa Basket (*Parent: Ashley Brain*)

- e. Decoration for the Christmas Concert – Rebecca Leboe is looking for Parent Volunteers to help décor the hall on Monday December 3rd.

6. New Business:

- a. With the amazing success of the Westjet Fundraiser, the teachers would like to request funding for several projects/items for the school as follows:

A Sound System for the Gym -	\$5000
Square Dancing With Brian Elmer -	\$1000
Gymnastics to come to the school -	\$2000
Teacher Resources (Carole Fuller Math and Adrienne Gear Reading Books) -	\$400
Battle of the Books Program	\$533.26
Chess Boards	\$250
Backgammon Boards	\$250
Apps for the Ipads	\$1000
Additional funds for bussing	

It was discussed that PAC already contributes to the bussing fund and it is felt additional funds don't need to be allocated at this time. All other items on the list were discussed and the group agreed unanimously to fund everything on the list save the bussing and the additional apps for the iPads.

MOTION: to give \$10,250.00 to cover the funding requests supplied by the teachers. First: Heidi Starr
Second: Olivia Dueck.

Meeting adjourned at 7:48pm.

*****DRAFT OF MINUTES TAKEN OCTOBER 16, 2018 TO BE APPROVED AT THE NEXT PAC MEETING NOVEMBER 20, 2018*****