



**OYAMA TRADITIONAL SCHOOL
PARENT ADVISORY COUNCIL (PAC)**

15525 Greenhow Road, Lake Country, BC V4V 2E1
(250) 870-5121
www.ots.sd23.bc.ca

PAC MEETING MINUTES: October 13, 2022

Attendance: Robbie Franklin, Rebecca Leboe, Heidi Starr, Michelle Woodsworth, Victoria Thew, Melanie Anaka, Katherine Russell, Kerry O'Brien, Taylor Coelho, Corie Robson

Meeting Start: 6:39pm

Welcome, Introductions & Land Acknowledgement: Rebecca Leboe

Acceptance of Agenda

First: Victoria Thew

Second: Michelle Woodsworth

Acceptance of Minutes

First: Michelle Woodsworth

Second: Victoria Thew

Reports from Executive Officers:

PAC Presidents Report (Rebecca Leboe):

- Names and fundraised amounts have been passed off to Mr. Franklin for Gardem Lake. Students from the first bottle drive will receive \$175 and students from the second drive will receive \$145. The Grade 4 students who participated in the second drive will also receive the same amounts for their trip for next year.

PAC Treasurer's Report (Michelle Woodsworth):

- Current balance \$38,962.46
- Hot Lunch cycle \$3089.62 revenue, \$1690.57 expenses, profit TBD
- Spring Break bottle drive \$2592.25 profit
- PAC Gaming account \$3,296.87

Principle's Report (Mr. Robbie Franklin):

- Update on outdoor classroom project Mrs. Hewitson is leading. Finalizing the grade 5 year end celebration details. Gardom Lake planning is ongoing. Track and Field meet is coming up. There will be 2 Mindful morning sessions in June – more details to come. MDI report results are in & we scored good in all areas compared to previous years and when compared to the SD23 overall results. Received a copy of the 9+2 Big Questions workbook, will be working to pull together a questionnaire for students & parents for a later date. 2023/24 School year we are at 184 students which is our full capacity, out of catchments have been waitlisted.

Standing Committee Reports

COPAC Update (Victoria Thew): n/a



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Hot Lunch Program (Heidi Starr): using Sysco and having a grocery shopper has made a big impact. Still need to come up with a process to get more volunteers for the day of hot lunch. Going forward into the new school year we need to form a Hot Lunch committee.

Yearbook (Corie Robson): Need Grade 5 write-ups and baby pictures – Victoria will track them & upload them (Grade 5 submission due date May 31). Rebecca will get the form out to Grade 5's this week. Corie to sort out pricing. Cover Contest for Grade 5 – Corie and Mr. Franklin to set out criteria, Mr. Franklin will inform the students – deadline for submission is May 31. Corie will come in and take photos of any students who are missing one.

Yearbook committee – Corie Robson, Katherine Russell, Victoria Thew, Melanie Anaka, Shannon Cameron

Deadlines for yearbook: May 15 – yearbook sales start, end June 12. June 12 yearbook complete and send to printer. June 16 pickup yearbooks and sort for classroom delivery. June 23 – yearbooks delivered to students.

Fundraising (Rebecca Leboe): n/a

Reminder of Ongoing Fundraisers:

Save-On Foods – Purchase gift card & use for groceries. 3% back to PAC

Nature's Fare – Bring in receipts to Christy & PAC gets portion of total.

Oliver's Labels – Use OTS Code & portion of purchase goes back to PAC

Old Business: n/a

New Business:

- **Bylaws & Constitution:** Heidi - motion to amend "gender" to "gender identity and expression" Action – Heidi to read the document and highlight where the changes requested are to confirm and then bring motion back to a future meeting.
- **Parade Float:** Michelle to prepare sponsorship letter asking Great Canadian Dollar Store for a \$250 product donation. Melanie will deliver the letter. Mr. Franklin will drive the float. Rebecca will purchase the decorations and candies – Michelle and Victoria to assist. Michelle to supply portable speaker for the float. Rebecca will create sign-up sheet for float volunteers, need help June 3 & June 4
- **Questions and Concerns:** Going forward if any parents have questions or concerns that have been raised to a PAC member, please ask them to email the PAC or attend the next PAC meeting
- **Uniforms:** Light Blue uniform shirt ordering June 12-23. Request to add "Wear what you want Wednesday" to the spirit day calendar approved for 2 dates – one in May & one in June, more details to come. Going forward look at having more "wear what you want Wednesday" possible once a month or more to be discussed in September.
- **Kindergarten Packages:** Christy and Mr. Franklin have reviewed the important websites document and approved, Victoria to finalize with the edits and will send to Christy and Ms. Stewart to have put into packages. Will also need to get posted to website & parent group.



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- **2023/24 PAC Nominations:** Nominations are now open; Rebecca will post the form to parent page. We need to recruit for President and Vice President as Rebecca and Heidi will be stepping down.

Meeting Adjourned: 8:39pm.

Next meeting date changed to Tuesday, June 13 at 6:30pm for the AGM.

Location: 11127 Pretty Rd.