



OYAMA TRADITIONAL SCHOOL PARENT ADVISORY COUNCIL

15525 Greenhow Road, Lake Country, BC V4V 2E1

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www.ots.sd23.bc.ca



Meeting Minutes – OTS PAC MONTHLY MEETING – Monday, January 14, 2024

Start time: 6:15pm

Welcome, Land Acknowledgement & Introductions: (Taylor Coelho)

We acknowledge that we live, work, and play on the traditional and unceded territory of the Syilx, Okanagan People

Agenda: Motion to accept the February 12, 2024, agenda as presented

Motioned by: Melanie Anaka Seconded by: Rebecca Leboe All in Favor: motion carried.

Past meeting minutes: Motion to accept the January 15, 2024, meeting minutes as circulated.

Motioned by: Rebecca Leboe Seconded by: Victoria Thew All in Favor: motion carried.

Attendance: Taylor Coelho, Victoria Thew, Melanie Anaka, Michelle Woodsworth, Rebecca Leboe, Katharine Russell, Corie Robson, Dan Hart, Robbie Franklin

1. Reports from Executive (20 min):

President Report (Taylor Coelho):

- Winter concert was great, thanks to everyone who made it a success. Family dance coming up next month thanks to Robbie for hosting at the school and being the DJ. Big thank you to Turtle Bay Starbucks for sponsoring cookies for the students for the last day before break afternoon movie. COPAC sent us a link to a company who provides food safe certification for \$30; we will need a couple folks to have come September. Candy gram concerns inclusivity and having any students who don't get one feeling left out, Robbie and staff to ensure that they are handed out discreetly.

Vice President Report (Victoria Thew):

- Angel Tree was able to help 30 people within our school community receive gifts. Thanks to Robbie, Nikki and Amie for helping me execute this. Thanks to Kerry for bringing forward the idea to bring it back. Next year we plan to roll out earlier.
- Class parents were a huge support for the winter basket fundraiser this year. We had 101 families make donations. We ended up competing with 2 other schools who were running raffles at the same time as ours. Also had to run a different structure compared to past years due to gaming rules, overall, we did pretty good considering the changes we had to make.
- Got a tracker sheet created to keep track of the Grade 5 Gardom Lake fees left owing per student and shared with Robbie to communicate with the parents. We have 4 students who have earned their trip and a few who are super close.
- Due to personal reasons, Diane who did our pink shirts in the past wouldn't be able to do them for us this year.

Motion: PAC will not run the pink shirt fundraiser this year

Motioned by: Victoria Thew Seconded by: Corie Robson All in favor: motion carried

Secretary Report (Melanie Anaka): n/a

Treasurer Report (Michelle Woodsworth): report attached below

- Reviewed Treasurer Report



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- New signatories on banking accounts have now been updated at the bank. Signatories are now Michelle Woodsworth, Taylor Coelho, Victoria Thew
- Oktoberfest profits have been reported to gaming.
- Working to report winter baskets to gaming as well
- Swapped both of our banking accounts to online reports; save \$6 month.

2. Principal Report (10 min): (Mr. Robbie Franklin):

- EDI survey will be coming soon as well as survey for grade 4 and 5 students.
- Potential to have a basketball team lead by Lori Penner if we get enough students interested.
- Decodable books the firehall sponsored have arrived, Staff are really happy and once they are labeled, they will go out into the carts for students to start using soon.
- There is going to be a lockdown drill coming for the students – more communication to come.
- Parent/Teacher interviews coming up on Feb 8 & 9
- Events: Cultrual Performance – Drumming, Feb 28 – Anti Bully Day/Pink shirt, Feb 29 – Rare disease day – blue shirts
- Sent an information email out to parents in regard to Interior health sickness policy.
- Diabetes bins we had 8811 lbs of donations, helped send a child to camp.

3. Standing Committee Reports (5 min each):

Yearbook (Corie Robson):

- Work is starting on yearbook, have had a few folks volunteer to help already.
- Photography survey going out to parents soon, will report on results at next meeting.

Hot Lunch (Rebecca Leboe):

- 60-70% participation. Steady great parent volunteer group. Great profits so far this year.

Event & Fundraising (Taylor Coelho)

- Family Dance is coming up on February 13, change time to 5-7pm to give extra time for working parents to come. Huge thanks to Robbie for giving up time in the evening to help host this event at the school and for also being the DJ! Will need a small budget line to cover DJ equipment rental and some minimal décor.

Motion: Add budget line of \$200 for school dance to cover event cost

Motioned by: Victoria Thew Seconded by: Corie Robson All in favor: motion carried.

4. Old and New Business (20 min): n/a

5. Round Table (10 min):

- Rebecca: next year's winter concert we will need to budget to pay for the tech person. Suggest if we do tickets again to offer them electronically vs the paper ones.

6. Future Agenda Items:

- Potential partnership with Kel Lake Greenhouse

Meeting Adjourned: 7:34 pm.



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Next meeting date: 6:00pm Monday, February 12, 2024

Reminder of Ongoing Fundraisers:

- **Winfield Return-It Centre** – Return your empties all year long under the OTS account #54
- **Save-On Foods** – Purchase gift card & use for groceries. 3% back to the PAC.
- **Nature's Fare** – Bring in receipts to Christy & PAC gets portion of total.
- **Oliver's Labels** – Use OTS Code & portion of purchase goes back to the PAC.



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Oyama Traditional School PAC Meeting

TREASURER'S REPORT

January 15, 2024

- **REGULAR PAC ACCOUNT:**

At January 14, 2024 the Regular PAC Account balance sits at \$40,655.72

- **GAMING ACCOUNT:**

At January 14, 2024 the Gaming Account balance sits at \$6,020.31

- Oktoberfest revenue has been reported to Gaming Authority
- Winter Baskets will be reported on this week (we have 90 days from the date of the end of license to report)

*Online Statements only. Saving \$3.00 a month on each account.

- **HOT LUNCH - CYCLE #3**

Revenue	\$3,025.23
Expenses	-\$2,042.15
Profit Earned:	\$983.08
Gross Markup	48%
Profit Margin	32%

Total Profit for Sept 2023 - December 2023: \$3,823.71

***Approximate Profit from Pizza Sales: \$1,012.57**

Previous Year Period: \$1,257.22

- **Winter Concert 2023**

Total Revenue:	\$3,948.51
Total Expenses:	-\$1,619.24
TOTAL EVENT PROFIT:	\$2,329.27

Basket Revenue:

Cash and E-transfer Donations:	\$705.00
Total Spent on Prizes:	\$742.34
**Actual basket expenses:	\$37.34
Ticket Sales Revenue:	\$2,850.00
Online Platform Expenses:	\$465.49
Total Profit:	\$2,384.51
Popcorn Sales:	\$292.50
Expenses:	\$291.90
Total Profit:	\$0.60
Cash Donations:	\$51.50