

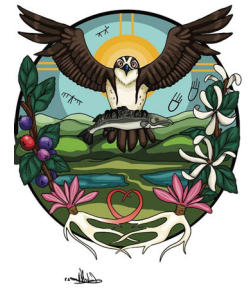


OYAMA TRADITIONAL SCHOOL PARENT ADVISORY COUNCIL

15525 Greenhow Road, Lake Country, BC V4V 2E1

otspacexec@gmail.com

www.ots.sd23.bc.ca



Meeting Minutes – OTS PAC MONTHLY MEETING – Monday, May 13, 2024

Welcome, Land Acknowledgement & Introductions: (Taylor Coelho)

We acknowledge that we live, work, and play on the traditional and unceded territory of the Syilx, Okanagan People

Attendance: Taylor Coelho, Victoria Thew, Corie Robson, Katharine Russell, Robbie Franklin, Heidi Starr, Michelle Woodsworth, Dan Woodsworth, Mel Anaka (phone)

Agenda: Motion to accept the May 13, 2024, agenda as presented

Motioned by: Victoria Thew Seconded by: Corie Robson All in Favor: Motion carried.

Past meeting minutes: Motion to accept the April 8, 2024, meeting minutes as circulated.

Motioned by: Katharine Russell Seconded by: Corie Robson All in Favor: motion carried.

1. Reports from Executive (30 min):

President Report (Taylor Coelho):

- Kiwanis grant was approved, getting \$1000 for the decodable readers. Which means our budget for books was fully sponsored by Firehall and Kiwanis.
- Bottle drive raised \$2241.83, had a great turnout of students & families volunteering, location change was great, return-it bought the pizza for everyone. 6 of the grade 5 students and 5 of the grade 4 students earned money for Gardom.
- Good news! Shout out to Jessica Owen for reaching out, Intact Windows and Doors will be sponsoring the grad hoodies for the 2024/25 grad class.
- Reminder – PAC nominations are open till May 22. PAC AGM is on June 3.

Vice President Report (Victoria Thew):

- Gardom Lake fundraising update – 12 students earned their trip fully paid, 4 have earned most fees and 8 are left owing full amount. Plus, we have 4 grade 4 students who have already earned most of their trip fees for their trip next year from volunteering at movie night and the bottle drive.
- New Dri-Fit navy blue shirts have been receiving great compliments, parents wanting to order more or missed ordering and want them now. Had a few parents with students with sensory who are happy cause student like the new feel, material. 36 shirts were ordered.

Secretary Report (Melanie Anaka): n/a

Treasurer Report (Victoria Thew for Lacey Doucet):

- Reviewed Treasurer Report (see amended report attached below minutes)
- Need to complete Community Gaming Grant application by end of June.

Motion: PAC will reimburse the school \$1313.24 to pay for the additional sizes of jerseys that were ordered.

Motioned by: Corie Robson Seconded by: Victoria Thew All in favor: Motion carried

Note: There will not be a whole school year end field trip to the beach from teacher feedback. Teachers are still planning year end activities. Had a request for funds from teacher for field trip bus cost. Discussed giving all teachers the same amount to use for their class.

Motion: PAC will supply each teacher \$300 to use for a year end field trip for their class, totaling \$2400 (8 teachers x \$300)

Motioned by: Victoria Thew Seconded by: Corie Robson All in favor: motion carried.



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2. Principal Report (10 min): (Mr. Robbie Franklin):

- Track and Field coming up at the apple bowl this month.
- Gardom Lake trip this week
- Gratitude Tea on May 23 – with student performances
- Terrific Kids – Kiwanis coming on May 29 to present cheque.
- Reached out to Krystal and Coralee to discuss learnings of the land & future work on house team's culture.
- Approved for 8 teachers for 2024/25. We can't take any out of catchments. All the Lake Country schools don't have a lot of movement.
- Thank you from the teachers! They felt very special from parents during teacher appreciation week.
- The presentation to the school district went well. Presented to the Deputy Superintendent, Assistant Superintendent, School Board trustee, PAC President, PAC VP in attendance. Showcased literacy program, survey results, community and belonging work.
- Food program – need to start monitoring as we are going through more food lately, and students aren't eating their lunches from home.

3. Standing Committee Reports (10 min each):

COPAC (Victoria Thew):

- Three COPAC exec members attended the BCCPAC AGM & held 40 proxy votes from SD23 & 5 additional votes from other districts. COPAC proposed 3 resolutions on e-scooter, e-bike awareness, increased funding for school bussing and funding towards sun safety enhancements for our students.
- Submitted 5 joint resolutions, including requests for funding for deferred maintenance of school buildings & annual facilities grant funding, plus making AFG formula public. All resolutions were carried by BCCPAC membership (with a few amendments).
- BCCPAC board submitted resolution to allow electronic AGMS in the future, which passed – so hopefully we will be able to view proceedings online.
- Note- BCCPAC membership fees for 2024-25 will be increasing to \$100 per PAC.

Yearbook (Corie Robson):

- Review & vote on artwork for yearbook front and back covers. Yearbook front cover winner had 4 votes, yearbook back cover had 3 votes. Winners will be announced after the Gardom Lake trip by Mr. Franklin. Winning artwork will be displayed in the school until the following years winners are chosen. 3 other entries were submitted and will be featured inside the yearbook.

Events & Fundraising:

- April 19 Movie Night summary/Grade 4 Fundraiser
Had approx. 100 folks come, grade 4 did a great job with the set-up and concession. 5 students from Grade 4 volunteered to divide profit between, Still have popcorn to sell, so need to see how grade 4 want to sell to earn the extra funds from that to go into their pool. Expenses: 463.42 Revenue: \$706.65 Profit: 243.23
- Oyama Fun Days: parade float & rider info
Theme this year will be Hawaiian luau. HS Grenda students helped make all the flowers for the décor. Have a bigger flat deck this year, permission slips will go home soon for students who want to ride on the float or bike beside. Candy (bubblegum) has been purchased; team will be sorting this week into bags. Ensure we have a safety liaison on



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board the float. Float building will take place on Saturday, June 1. Will need volunteers to come help in the evening.

4. Old and New Business (10 min):

- (Victoria Thew) Survey results from April 15 OTS Community Budget meeting. Lots of great feedback from parents and students. Top 3 responses were: field trips, playground equipment, more school wide/family events/activities. (Survey results attached)
- Action Next meeting – profits from pizza sales fundraising are no longer needed for classroom readers due to receiving sponsorship for the cost of the books. Once pizza profit total is finalized for the year we will need to motion to reallocate funds to the general account.

5. Round Table (10 min):

- donations made thru hot lunch; Heidi to share the total with PAC for review at next meeting. Requested that next report hot lunch and pizza totals be separated from each other for reporting.
- Hot Lunch donations – confirm from past meeting minutes what was discussed for how to use the donated money in the hot lunch system.
 - PAC has been feeding 8-11 students pizza bi-weekly since after November 14. Approx \$40 per month on average
 - (From November 14, 2023, meeting minutes: *Hot Lunch donations being made through hot lunch orders – discuss how we determine the use and management of those funds. We currently have 12 students we could help. To ensure that all these students get covered the PAC will use the donations and extra PAC funds to cover pizza lunch for those students twice a month for the remainder of the school year (cost \$2 per student for pizza lunch vs approx. \$5-\$10 per hot lunch meal)*)
- Discussion around food bank hot lunch groceries. The team requested Joy from the food bank come to a meeting in June to give a presentation and answer any questions we have for us to understand and gain clarity as quite a few members are not in agreement.
- Were pizza profits were allocated for classroom books? See confirmation pulled from past meeting minutes.
 - (From September 2023 meeting minutes: *reviewed Pizza by the Slice Fundraising opportunity & decisions:*
 - *from attachment provided at September meeting re: pizza funds raised uses:*
1. Classroom reader books (with a cap of \$1000, then rest goes to general PAC expenses)

Motion: Approval to proceed with Pizza by the slice on alternate weeks of hot lunch
First: Heidi Starr Second: Kerry Kristy Vote: Unanimous

6. Future Agenda Items:

- June 3 or 10 -Food Bank Hot Lunch presentation – Joy
- June 3 – PAC AGM
- June 10 – PAC Meeting with the 2024/25 OTS PAC
- June 10 – COBBS Presentation – guest speaker

Meeting Adjourned: 8:00 pm.



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Next meeting date: 6:00pm Monday, June 3, 2024 – PAC AGM in our school library

Reminder of Ongoing Fundraisers:

- **Winfield Return-It Centre** – Return your empties all year long under the OTS account #54.
- **Save-On Foods** – Purchase gift card & use for groceries. 3% back to the PAC.
- **Nature's Fare** – Bring in receipts to Christy & PAC gets portion of total.
- **Oliver's Labels** – Use OTS Code & portion of purchase goes back to the PAC.



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Oyama Traditional School PAC Meeting

Amended - TREASURER'S REPORT

May 13, 2024

- **BANKING STATEMENTS (General & Gaming) - attached below report :**
- **REGULAR PAC ACCOUNT:**
At May 13, 2024 the Regular PAC Account balance sits at \$47,871.76
 - **Expenses coming:**
 - \$1154.80 (Gardom student fees from general)
 - \$1100 (books - reimburse the school from firehall cheque)
 - \$200 (year end staff appreciation gifts)
 - \$1025 (COBBS Bursary - confirm? this year winner)
 - \$1000 (cultural/indigenous activity - whole school)
 - \$400 (Osprey logo)
 - \$800 (oyama days - float)
 - \$300 (HL system yearly fee)
 - \$1200 (HL: PAC Sponsored: Free Hot Dog & Ice Cream day)**Total expenses coming: \$7179.80**
Leaves: \$40,691.96
- **GAMING ACCOUNT:**
At May 13, 2024, the Gaming Account balance sits at \$4,877.31
 - **Expenses paid:**
 - \$1,100 (jerseys)
 - \$35.00 (gaming licenses)
 - \$25.00 (Bank Fees)
 - **Expenses yet to come:**
 - \$2384.51 (Gardom student fees from winter baskets sales)
 - \$615.49 (Gardom fees from grant funds)
 - \$1800 (Bussing: \$300 Winter Concert, \$1500 Tube town field trip)
 - \$10.00 (Bank Fees - May-Sept)**Leaves: \$67.31 left**
- **HOT LUNCH CYCLE #6:**
Hot Lunch: Revenue \$2236.85 Expenses \$983.75 Total Profit \$1253.10
Note: We have a few missing payments for cycle 7 and previous cycles
- **PIZZA FUNDRAISER CYCLE #6:**
Pizza: Revenue: \$878.50 Expenses \$618.45 Total Profit \$260.05
- **Additional Jerseys:**
PAC pay \$1312.24 for the additional jerseys that were ordered to get more sizes.
- **Gardom Lake PAC cost: \$4154.80**
(\$1154.80 general, \$2384.51 gaming - winter baskets, \$615.49 gaming - grant funds)
- **April Movie Night Grade 4 Fundraiser - 5 student volunteers**
(Expenses: \$463.42 Revenue: \$706.65 Profit: \$243.23. Have popcorn left, sell to earn more)



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May 13, 2024

General Account 101: \$46,884.39

Member Number 2000:543

Date	Description	Credits	Debits	Balance
11-May-2024	Cheque Cheque # 1007 Cheque Date 10-May-2024 Cheque Account Number 0046100002876126	\$340.20		\$47,871.76
10-May-2024	eTransfer - Credit Payer: KATHARINE RUSSELL		\$32.00	\$48,211.96
10-May-2024	Cheque Cheque # 1003 Cheque Date 09-May-2024 Cheque Account Number 0046100002876126	\$63.45		\$48,170.96
09-May-2024	External Deposit Business Pre-Authorized Payment BAM CC MAY 06 72302963		\$349.23	\$48,343.36
09-May-2024	External Deposit Business Pre-Authorized Payment BAM CC MAY 04 72231818		\$87.91	\$47,894.13
08-May-2024	External Deposit Business Pre-Authorized Payment BAM CC MAY 03 72232632		\$57.17	\$47,806.22
07-May-2024	Cheque Cheque # 1002 Cheque Date 06-May-2024 Cheque Account Number 0046100002876126	\$26.06		\$47,749.05
07-May-2024	External Deposit Business Pre-Authorized Payment BAM CC MAY 02 72101299		\$223.01	\$47,775.91
06-May-2024	eTransfer - Credit Payer: ANDREAHEL		\$23.00	\$47,552.90
06-May-2024	eTransfer - Credit Payer: Mr Kyle Fogg		\$52.11	\$47,520.80
06-May-2024	eTransfer - Credit Payer: Tom Marsh		\$24.50	\$47,477.79
06-May-2024	Descriptive Deposit Deposit	\$2,288.83		\$47,453.20
06-May-2024	eTransfer - Credit Payer: KYLANCOLEDORECEZ		\$23.35	\$45,180.48
06-May-2024	eTransfer - Credit Payer: Laura Linnert		\$12.30	\$45,143.11
06-May-2024	External Deposit Business Pre-Authorized Payment BAM CC MAY 01 72013088		\$43.01	\$45,130.61
05-May-2024	eTransfer - Credit Payer: KIMBERLY JURGIC		\$38.75	\$45,097.60

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Interior Savings

May 23, 2024
Victoria Lyn Thew

Date	Description	Credits	Debits	Balance
04-May-2024	eTransfer - Credit Payer: SHAMINDER MISHRA		\$21.81	\$45,049.85
03-May-2024	eTransfer - Credit Payer: TAMARA L. Rose		\$41.00	\$45,027.04
03-May-2024	External Deposit Business Pre-Authorized Payment BAM CC APR 30 71910608		\$266.95	\$44,898.04
02-May-2024	eTransfer - Credit Payer: JANNE JOHNSON		\$28.70	\$44,867.54
02-May-2024	eTransfer - Credit Payer: DAVID GABBANA		\$16.00	\$44,858.94
02-May-2024	eTransfer - Credit Payer: DANNY HART		\$34.50	\$44,839.04
02-May-2024	eTransfer - Credit Payer: Aranda Morley		\$36.00	\$44,604.54
02-May-2024	External Deposit Business Pre-Authorized Payment BAM CC APR 29 71729622		\$209.37	\$44,598.54
01-May-2024	eTransfer - Credit Payer: STEPHANE MARTIN		\$20.95	\$44,359.17
01-May-2024	External Deposit Business Pre-Authorized Payment BAM CC APR 29 71566698		\$518.43	\$44,338.32
01-May-2024	External Deposit Business Pre-Authorized Payment BAM CC APR 27 71566457		\$23.47	\$44,019.89
01-May-2024	External Deposit Business Pre-Authorized Payment BAM CC APR 26 71507838		\$141.66	\$43,995.42
30-Apr-2024	Service Charges	\$2.00		\$43,854.76



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Gaming Account 101: \$4,877.31

Member Number 20094771

Date	Description	Credits	Debits	Balance
30-Apr-2024	Service Charges	\$2.00		\$4,877.31
17-Apr-2024	Cheque	\$1,100.00		\$4,879.31
	Cheque # 266			
	Cheque Date 16-Apr-2024			
	Cheque Account Number 0046104122305			