



## OYAMA TRADITIONAL SCHOOL PARENT ADVISORY COUNCIL

15525 Greenhow Road, Lake Country, BC V4V 2E1

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www.ots.sd23.bc.ca



### **Meeting Minutes – OTS PAC MONTHLY MEETING – Monday, February 12, 2024**

**Start Time:** 6:15pm

**Welcome, Land Acknowledgement & Introductions:** (Taylor Coelho)

*We acknowledge that we live, work, and play on the traditional and unceded territory of the Syilx, Okanagan People*

**Agenda:** Motion to accept the February 12, 2024, agenda as presented

Motioned by: Rebecca Leboe

Seconded by: Michelle

All in favor: motion carried.

**Past meeting minutes:** Motion to accept the January 15, 2024, meeting minutes as circulated with update to add Victoria and Corie as motions for the pink shirt fundraiser cancel motion.

Motioned by: Michelle Woodsworth

Seconded by: Corie Robson

All in favor: motion carried.

**Attendance:** Taylor Coelho, Victoria Thew, Michelle Woodsworth, Robbie Franklin, Rebecca Leboe, Corie Robson, Tiffaney Gamble, Dan Hart, Dustin Coelho, Wade Thew

#### **1. Reports from Executive (20 min):**

**President Report** (Taylor Coelho):

- Dance tomorrow, Huge thank you to Natures Fare for sponsoring \$200 for the mac & cheese. Huge thank you to Crafted Developments Corporation for sponsoring \$200 towards the DJ equipment rental and the décor. Thanks to Robbie for staying late and being the DJ!
- Grade 5 meet & greet with the other elementary schools – circle back to work with HS Grenda/PGE/DRE to host at the high school gym to help get all 3 schools together prior to school ending. Taylor to follow-up with PAC presidents.
- Casual day – Wear what you want Wednesday – look at bringing in casual clothing day. Robbie to talk with staff, look at adding 1 day a month.

**Vice President Report** (Victoria Thew):

- Robbie is sending out a letter from the PAC to Grade 4 families tomorrow with details for an online meeting on Feb 26 to discuss pre grad fundraising needs. We have approx. 35 students going into Grade 5 in the Fall. Hoodies quote is approx. \$2205 & Gardom Lake approx. \$10,500. Look at having Grade 4 come do Spring bottle drive if not needed for the Grade 5s trip this year. Robbie to contact Grade 5 parents to give each of them an update on what fees are left owing & to see how they plan to pay.

**Secretary Report** (Melanie Anaka): absent

**Treasurer Report** (Michelle Woodsworth):

- Reviewed Treasurer report – report attached.
- Gaming account balance \$5,983.31
- Winter Basket raffle revenue has been reported to the gaming authority.
- PAC investment into GIC, checked in with COPAC and we are allowed to make investments. Compared cashable long-term vs non-redeemable short term. Michelle to find out if a banker can attend to do a presentation and answer any questions, prior to us sending out the 30-day notice of the online meeting with the school community.
  - Action: PAC to send out 30-day notice to the school community with invite to attend an information session to get input on best way to invest funds and gather



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ideas on what they would like to see the funds used for. Meeting will be separate from our regular monthly PAC meeting.

**Motion:** In 30-day notice letter to the school community, the PAC agrees to state we have \$15,000 that we are looking for school community input to what they want us to use the funds for.

**Motioned by:** Michelle Woodsworth    **Seconded by:** Rebecca Leboe    **All in favor:** motion carried.

### 2. Principal Report (10 min): (Mr. Robbie Franklin):

- School calendar changes for September – 1 more min of learning added, 853 hours kindergarten, 878 hours grade 1-5 of school. This is why we see gradual entry for kindergarten.
- School community learning plan: showcase to the Superintendent/SD 23 where we are with school learning plan, our goals will take place on April 29 at 12:30pm.
- Assemblies we have done at the school this year – Greg Kennedy (swimmer), Coralee (Indigenous artist), Kutapira (drummers), Kelly Haines (Ventriloquist) coming in May. Principal assembly to focus on our school themes/goals. Averages out to 2-3 assemblies per student each month.
- Numbers for the Fall – we are projecting to be at full capacity with minimal adjustment room.
- Mrs. Easton will be going on mat leave around June.
- Cleaning & re-organizing the spaces around the school to purge and make space for storage.
- Moving used uniforms into bins for future storage rather than storing them on the shelves. PAC to hold another used uniform buy & swap during the next bottle drive.
- \$6503.75 + \$500 for bussing for Gardom Lake
- This year approx. around October - will be getting surgery and will be off for up to 3-months for recovery.

### 3. Standing Committee Reports (5 min each):

#### COPAC (Victoria Thew):

- The district is currently at 108% capacity and still growing by approx. 300 students each year.
- COPAC is planning to host an online digital literacy education event later this year.
- COPAC is planning to host a PAC 101 event as there are quite a few PACs in the district who are struggling this year.
- BCCPAC AGM is May 4/5. Since we have membership this year and no plans to send anyone, we can sign our proxy vote to the COPAC President and COPAC Vice President to vote on our behalf. Resolutions that will be reviewed at the AGM will be sent out to members once they are ready – and we can review them prior to agreeing to give COPAC our proxy.
- Last week the policy committee met to review policy 703 – whether to allow SD staff to hold voting positions on PACs. Survey results had mixed opinions in favor or not in favor. Will give further update once the COPAC informs the reps of the outcome.

#### Yearbook (Corie Robson):



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- Reviewed photography survey results – survey results report attached. Highlights – cost was an issue, extra work for the PAC & staff, package options limited.
- Nikki passed along information for a local photographer who works with Photo Expressions. He takes lots of school photos, team photos and family photos. Similar packages to Lifetouch.

**Motion:** Book Photo Expressions for school photos for 2024/25 school year.

Motioned by: Victoria Thew      Seconded by: Dan Hart      All in favor: motion carried.

**Action:** Robbie to contact and get date booked for individual and group photos

### **Event & Fundraising (Tiffany Gamble)**

- Reviewed movie costs to host movie at Creekside and how the city is currently hosting free movies there now. Discussed option to move movie night to school gym; possibly have grade 4 class run a concession stand as part of their pre grad fundraising.

**Motion:** The PAC will cancel the movie night that was scheduled for March at Creekside and transfer budget to host a movie night in the school gym in April after students return from Spring Break.

Motioned by: Corie Robson      Seconded by: Taylor Coelho      All in favor: motion carried.

- Make it Sow fundraiser discussion around if we run it this year or partner with a local greenery to run a fundraiser through them. Taylor to follow-up with Kel Lake Greenhouse.

**Motion:** PAC will not run the Make it Sow fundraiser this year and will look at partnering with a local greenery to run a fundraiser to support local.

Motioned by: Michelle Woodsworth      Seconded by: Rebecca Leboe      All in favor: motion carried.

- Kernels popcorn sales at dance – we have already broken even, have 80 bags left to sell. Discussed selling bags for \$2 vs \$2.50 to offload them quicker before they expire.

**Motion:** PAC to sell remaining popcorn bags for \$2 each at the dance.

Motioned by: Michelle Woodsworth      Seconded by: Corie Robson      All in favor: motion carried.

### **4. Old and New Business (20 min):**

- Sports Jerseys (Victoria):
  - Reviewed quotes and proofs of design options. Basketball style material chosen as unanimous favorite. Victoria to place order this week.

**Motion:** Add budget line item of \$300 to cover the additional cost for the jersey style chosen

Motioned by: Victoria Thew      Seconded by: Corie Robson      All in favor: motion carried.

**Motion:** Order the basketball style jersey set of 25 at a cost of \$1351.44

Motioned by: Michelle Woodsworth      Seconded by: Dan Hart      All in favor: motion carried.

- House Team shirts (Victoria): received quote and proof for house team shirts. Hold on running as a special order as Robbie would like to look at possible grants to get the students shirts.
- Cultural performance – budget line item: Indigenous Activities
  - Discussion around ideas on what we could do this year, agreed we want to ensure it is used for an Indigenous culture event for the school. Robbie to follow up and reach out to see what programs we could look at bringing to the school. Move for further discussion at March PAC meeting.

### **5. Round Table (10 min):**



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### 6. Future Agenda Items:

- Partnership with Kel Lake Greenhouse or a local greenery
- Indigenous activity/performance for whole school
- Grade 4 Pre Grad fundraising meeting recap
- TBD – Talent Show – Friday before Spring Break
- April 6 - Bottle Drive
- April (TBD) – movie in the school gym

**Meeting Adjourned:** 8:08pm.

**Next meeting date:** 6:00pm Monday, March 11, 2024

### Reminder of Ongoing Fundraisers:

- **Winfield Return-It Centre** – Return your empties all year long under the OTS account #54
- **Save-On Foods** – Purchase gift card & use for groceries. 3% back to the PAC.
- **Nature's Fare** – Bring in receipts to Christy & PAC gets portion of total.
- **Oliver's Labels** – Use OS Code & portion of purchase goes back to the PAC.



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## Oyama Traditional School PAC Meeting

### TREASURER'S REPORT

February 12, 2024

- **REGULAR PAC ACCOUNT:**

At February 11, 2024 the Regular PAC Account balance sits at \$40,263.28

- **GAMING ACCOUNT:**

At February 11, 2024 the Gaming Account balance sits at \$5,983.31

- Winter Basket Raffle revenue has been reported to Gaming Authority\*

- **HOT LUNCH - CYCLE #3 Update**

|                       |                 |
|-----------------------|-----------------|
| Revenue               | \$3,030.37      |
| Expenses              | -\$2,042.15     |
| <b>Profit Earned:</b> | <b>\$988.22</b> |

- **HOT LUNCH - CYCLE #4**

|                       |                 |
|-----------------------|-----------------|
| Revenue               | \$2,109.07      |
| Expenses              | -\$1,736.63     |
| <b>Profit Earned:</b> | <b>\$372.44</b> |
| Gross Markup          | 21%             |
| Profit Margin         | 18%             |

- **NEW BUSINESS**

- GIC Investment - Propose \$15,000.00 investment into Cashable
  - CASHABLE Can withdraw all or part of deposit after 90 days and keep accrued interest
  - NON-REDEEMABLE locked in until maturity date
  - BOTH Cashable and non-Redeemable require minimum deposit of \$500.00

|                           |      |
|---------------------------|------|
| CASHABLE LONG TERM        | RATE |
| 18 Month                  | 3.00 |
| NON-REDEEMABLE SHORT TERM |      |
| 30-59 Days                | 2.00 |
| 60-89 Days                | 2.25 |
| 90-119 Days               | 2.60 |
| NON-REDEEMABLE LONG TERM  |      |
| 1 Year                    | 5.00 |



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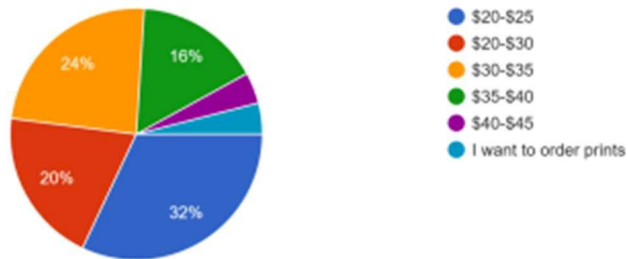
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### Photography Survey Results:

What price range would you be willing to pay per child if all students were offered a discounted digital copy ONLY Package of 1-5 images?

25 responses



### Are you interested in ordering prints next year? If YES, what is your approx. budget per child?

\$30-\$40 = 5 (39%)

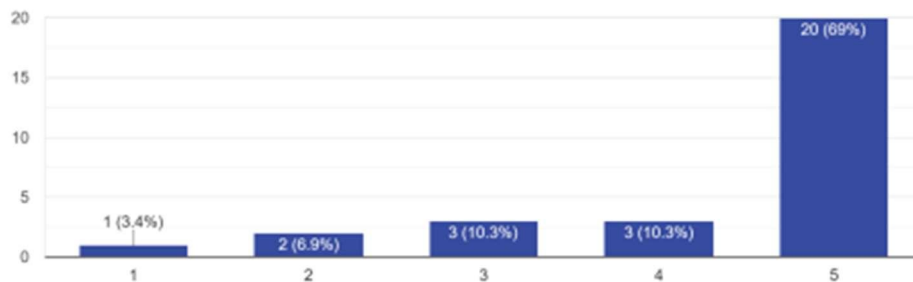
\$40 = 1 (7%)

\$50 = 6 (47%)

\$75 = 1 (7%)

On a scale of 1-5 please rate the following item: Student image quality

29 responses





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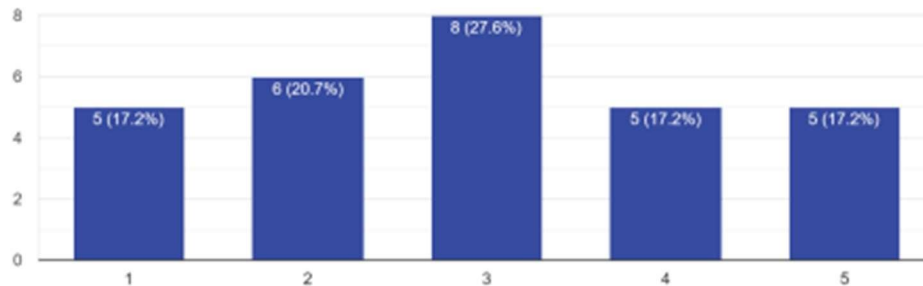
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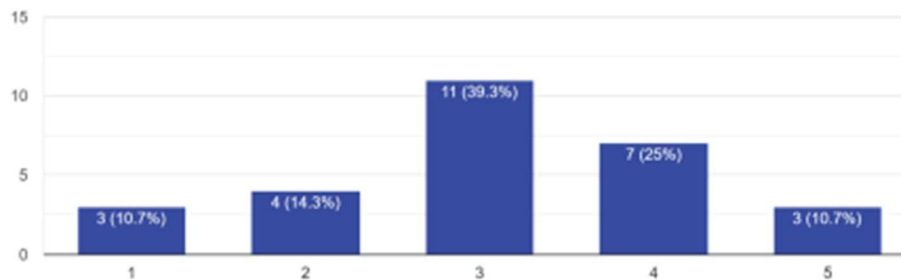
On a scale of 1-5 please rate the following item: Price

29 responses



On a scale of 1-5 please rate the following item: Image print packages and other items

28 responses



### Additional comments:

I absolutely loved the photos and the fact we were able to do sibling photos. I found the photos to be extremely expensive though, and the fact you could get a discount on multiple digital photos but the discount only applied to 1 student, it would have been nice if we could mix & match the image numbers between students of the same family for the digital image packages

Digital files were way too expensive. It would be nice if there was some sort of sibling deal on them as well.

A few package options would be good; and pictures were more expensive.

Lower prices for digital images would be great. Or packages if you order from two different students (same family).

For those with more than one child at the school, I think having the option to order all the photos together would have been a huge money saver for the families.



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I am so unbelievably disappointed with the school photos this year!!!!!! While it seemed like it was going to be better to have more photos selections, and print options. The overall cost was double, and the quality was garbage, most of the selection was just repeats. The images that I paid for were supposed to be edited, they were not. It was extremely confusing, I thought I downloaded the images when I was ordering my photos (like in past years). Until I got my daughters report card, which had last years photo, so I don't even know if my daughter is going to be in the yearbook Which I'm very unhappy about! I choose 5 different poses, with different photos sizes, they didn't zoom in on my daughter, so the pictures are mainly the background. School photos are supposed to be a close up of our children, so we can clearly see the changes and growth. I know other schools have had fundraisers that had photographer packages for family photos, this could be a good option for that, but as for school photos it's a hard No.

Did not love the white background/ shadowing. Wish for multiple children there was same set up to have similar side by sides. Seemed different distances away in each of their sets..

While I loved the extras, like the grad picture and the sibling shots, I found the interactions with the studio to be less than friendly. The prices, once you added your package together, were extremely high. The ordering process was clunky. I keep trying to remember other details, because I wanted to speak to them. Overall, while the pictures were cute, I'm not sure I'd be interested in supporting this studio again... :/

To offer picture packages and not just order individually

### Surprising find:

Did your students have sibling photos taken? IF YES did you order digital or print copies?

Out of 8 who had them taken, only 5 purchased. Photographers said this was a really low revenue stream.