

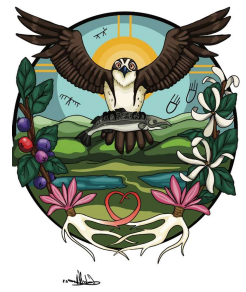


OYAMA TRADITIONAL SCHOOL PARENT ADVISORY COUNCIL

15525 Greenhow Road, Lake Country, BC V4V 2E1

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www.ots.sd23.bc.ca



MEETING MINUTES – OTS PAC MONTHLY MEETING – Monday, December 4, 2023

Start time: 6:20pm

Welcome, Land Acknowledgement & Introductions: (Taylor Coelho)

We acknowledge that we live, work, and play on the traditional and unceded territory of the Syilx, Okanagan People

Agenda: Motion to accept the December 4, 2023, agenda as presented

Motioned by: Melanie Anaka Seconded by: Victoria Thew All in Favor: Motion Carried

Past meeting minutes: Motion to accept the November 14, 2023, meeting minutes as circulated.

Motioned by: Corie Robson Seconded by: Jessica Krzyzanowski All in Favor: Motion Carried

Attendance: Taylor Coelho, Victoria Thew, Melanie Anaka, Michelle Woodsworth, Robbie Franklin, Jessica Kryzanowski, Rebecca Leboe, Corie Robson

1. Reports from Executive:

Presidents Report (Taylor Coelho):

- Meeting with PGE & DRE Presidents and VPs in the new year to start discussion planning for the combined Grade 5 social, will provide more details at a future meeting.

Vice President's Report (Victoria Thew):

- PAC storage on school site – was able to secure a company that was willing to donate a sea can to the PAC to use but unfortunately, we did not get approval from School district to have another storage unit on school property as we already have the 2 other sea cans. In the Spring, we are going to work with Robbie to have a work group go in and help organize our current sea cans to see if we can make some space in one of those to store all our PAC stuff.
- Angel Tree letter is being sent out to ask for gifts from our community.

Treasurer's Report (Michelle Woodsworth):

- Reviewed Budget report. Report attached below.
- Add to future agenda – Look into investing some PAC funds into a GIC or similar account to start earning interest on our surplus to start saving for longer term goals. Victoria to contact COPAC executive to see if there are any guidelines or rules regarding PACs making investments.

2. Principal Report (10 min): (Mr. Robbie Franklin):

- The volleyball team played well against the other schools.
- Learning updates are going out this week.
- Working on Winter Concert attendance to ensure we meet the fire code.
- Breakfast program is going well, the staff are enjoying serving the students.
- OTS will be feature in the SD23 magazine article about “wonder”
- Request is in for a portable – hoping we get on for Sept 2024, will depend on headcount.

3. Standing Committee Reports (5 min each):

Events & Fundraising (Jessica Kryzanowski):

- Art Cards orders should be arriving any day this week.



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- In the new year we may need to stop offering gluten free pizza crust as it is currently costing us, something we need to monitor.

4. Old and New Business (15 min):

- Winter Concert (Taylor/Victoria)
 - We have a great group of volunteers who have been working on the décor, tickets, and program the last couple of weeks so big thanks to all of them for their help.
 - Starbucks and Tim Hortons will be sponsoring hot beverages for families to enjoy prior to the concert.
- Winter Basket Raffle Fundraiser (Victoria)
 - Class parents have been a huge help with the fundraiser.
 - We had to use a different raffle system this year due to gaming approval. The raffle will run differently – folks won't be able to buy tickets for specific baskets – it will be tickets for entry to win 1 of the 4 baskets. Also, had to change the price structure to enable us to get gaming approval.
 - needed to delay our launch/close date to get the new system running and ready for launch with Rafflebox and gaming license approval.
- Last day before winter break – PAC sponsors movie snack (Taylor)
 - Starbucks will be sponsoring cookies as the treat for the afternoon movie.
- January 2 Bottle Drop:
 - Heads up – we have quite a few PAC members unable to attend or help with this one over the holidays, hoping we can get some grade 5 families to support/run.
 - Victoria to check and see if we can get the depot truck on site that day to take the bottles right away rather than storing them over the winter as we don't have space to store on site.
- February: planning a dance at the school for families, more details to come.
- March: Movie Night @ Creekside book for Thursday, March 7

5. Round Table (10 min): n/a

6. Future Agenda Items:

- Dance – Family Celebration – hosting February - date TBD
- Movie Night @ Creekside in March
- Fundraising partnership with Kel Lake Greenhouse
- PAC investments into long term savings
- Grade 5 social with PGE & DRE (combined)

Meeting Adjourned: 715 pm.

Next meeting date: 6:00pm Monday, January 15, 2024

Reminder of Ongoing Fundraisers:

- **Winfield Return-It Centre** – Return your empties all year long under the OTS account #54
- **Save-On Foods** – Purchase gift card & use for groceries. 3% back to the PAC.
- **Nature's Fare** – Bring in receipts to Christy & PAC gets portion of total.
- **Oliver's Labels** – Use OTS Code & portion of purchase goes back to the PAC.

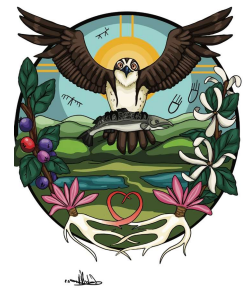


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Oyama Traditional School PAC Meeting

TREASURER'S REPORT

December 4, 2023

- **REGULAR PAC ACCOUNT:**

At December 3, 2023 the Regular PAC Account balance sits at \$41,221.50

- **GAMING ACCOUNT:**

At October 31, 2023 the Gaming Account balance sits at \$3,986.17

(Gaming Grant Deposit \$3,360.00)

- **HOT LUNCH - CYCLE #2**

Revenue	\$4,251.57
Expenses	-\$1,878.32
Profit Earned:	\$2,373.25
Gross Markup	126%
Profit Margin	56%

- **SIP N' SHOP 2023**

Total Revenue:	\$2,698.65
Total Expenses:	-\$866.84
TOTAL EVENT PROFIT:	\$1,831.81